



*Mana Tamariki - Auahatanga - Manaakitanga -
Waewae Kai Kapua*

Mt Cook School
Board of Trustees
MINUTES

13 September 2022
7:00pm

IN ATTENDANCE

Adrienne McAllister, Kate Ashby, Thangavel Paramasivan, Michelle Pawson, Orla Carmody, Orepa Fiaalii, Briar Hohua

APOLOGIES

Batool Arif, Jo Hendy, Stephanie Etuata-Taylor.

CONFIRMATION OF MINUTES

The minutes were passed as a true and correct record of the meeting.

Orla/Kate
CARRIED

MATTERS ARISING FROM PREVIOUS MINUTES

- Policies for review - see action points. To be reviewed and come back to the Board next meeting.
- Air Purifiers for the classrooms - Adrienne has organised more air purifiers for the classrooms. We have received 6 more of these from MOE.

Orla, seconded by Kate, moved the Matters Arising From Previous Minutes be accepted.

Orla/Kate
CARRIED



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CO-OPTING BOARD MEMBERS

- We put forward to co-opting on to the MCS Board of Trustees:
Orepa Fialii - Pacifica representative
Jo Hendy - experience as Board Chair
Accepted by the Board.

Adrienne, seconded by Michelle, moved the co-opting of Orepa and Jo onto the Board of Trustees.

Adrienne/Michelle
CARRIED

APPOINTMENT OF A PRESIDING MEMBER

- Nomination for Jo Hendy as Presiding Member.
Jo would also like to co-Chair alongside Orla.
Accepted by the Board.

Adrienne, seconded by Thangavel, moved the nomination of Jo Hendy and Orla Carmody as co-Presiding Members for MCS Board of Trustees.

Adrienne/Thangavel
CARRIED

CODE OF CONDUCT

- Board members, to look through using the link and also the Conflict of Interest Statement link.
- Board members will receive School Trustees Association emails.
- All Board information is in google drive.

PRINCIPALS REPORT

- *See report.*
- Adrienne going through report with the new Board.





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- NAG 1 - next term Reading & Writing.
- Expectations - add mid and end of year data to see what the difference is.
- Assessments are used pinpointing learning successes and challenges for our students, and determining next steps. Informing teacher professional judgments of individual students' progress and achievement. Providing evidence for tracking individual, class, and school wide progress. Data is then put on to our school management system.
- We are tracking really well.
- We have very strong teacher aides, pastoral care and support services in place.
- School Roll - we are getting more students arriving from overseas.

- Playground Design People have been in to check out the grounds. Surface guy will be in next week. Elizabeth Young (grant person) meeting with Adrienne next week. Update next meeting.

Sabbatical Leave:

Congratulations to Silvia Meijer (Y7/8 teacher) who was successful for the Teacher Study Award in Term 3, 2023. Silvia is very thankful and grateful to the Board for their support.

Adrienne, seconded by Michelle moved that the continued support from the Board & Sabbatical Leave for Silvia be approved.

Adrienne/Michelle

CARRIED

Resignation:

Eden Gray has tendered her resignation to travel and spend time with whanau overseas and hope to eventually try out teaching in some new places. Eden's end date will be 29 January 2023.

The Board accepts Eden's resignation.





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- Recruitment has already begun.
- Advertising at the moment.
- We have had 30+ interest in the positions advertised.
- Our classrooms are quite full, but manageable.
- Our roll is really steady.
- We are understaffed by 2 teachers.
- 2023 starts off with small classroom numbers.

Orla, seconded by Orepa moved that the Principal's Report be accepted.

Orla/Orepa
CARRIED

Mt Cook Preschool: *(see proposal letter)*

Mt Cook Preschool is joining the Kindergarten Association from 1 November 2022.

- MOE are also involved with discussions alongside Mt Cook Preschool and the Kindergarten Association.
- MOE requested that Mt Cook School BOT indicate our agreement with Mt Cook Preschool joining and therefore the Kindergarten Association taking ownership of the building and running of the preschool.
- This will mean a new Ground Lease Property Occupancy Document will be issued by MOE for signing by all parties.
- If we are in agreement with this proposal we need to sign the statement as proposed.

Mt Cook School BOT are all in agreement with Mt Cook Preschool joining the Kindergarten Association. This would be great for the longevity, stability and growth of our school.

Michelle, seconded by Kate moved that we approve and accept the proposal from Mt Cook Preschool.

Michelle/Kate
CARRIED





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FINANCIAL REPORT

See reports for June & July and Principal's Report.

June & July 2022 Financial Reports - tabled

Good cash buffers in reserves.

Kate, seconded by Orepa move that the Financial Reports be accepted.

Kate/Orepa

CARRIED

Visa statements:

27 May 2022 to 26 June 2022

- Apple.com - Write About This app
- Apple.com - Book Creator for ipad app
- Apple.com - ABC Talking Magnetic Board app
- Apple.com - Spelling Shed app
- Flowers Manuela - flowers for staff member (birth of baby)
- Dragonfly - voucher for Sam Palmer koha for creating school pou haki (flag pole)
- Countdown - kai for school community Matariki breakfast

27 June 2022 to 26 July 2022

- Countdown Newtown - end of term iceblocks
- TSB Living - Weighted Blanket, Ete Rocking Chair, Folding Exercise Mat
- Oncelt - Kids Pod Swing Chair

The visa statements have been sighted and approved by the Board.

Adrienne, seconded by Michelle move that the visa statements be accepted.

Adrienne/Michelle

CARRIED





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GENERAL BUSINESS

- Board Meetings - week 3 and 9 next term.
- Grass man - for top field pitch.
Sent samples.
Will get back to Orla with costings, which includes turf and drainage.
What would be the sustainability for this?
Ongoing maintenance costs?

BOARD NOTIFICATIONS

- Y5/6 Swimming Programme at WEGC on Thursday's starting 27 October 2022.
- Y7/8 Swimming Programme at WEGC on Monday's starting 31 October 2022.

MEETING CLOSED: 8:00pm

Signed *azmcaulister* P.P.
Presiding Member

Date *1 November 2022*

